ENCOMPASS
Managed Print Services

TOSHIBA

MAKING EFFICIENCY ALL-ENCOMPASSING.

Toshiba's Encompass Managed Print Services team provides you with the solutions, services and support needed to optimize resources for maximum productivity. From initial assessment to sustainable long-term improvements, we can help you print smarter, work more securely, and improve workflow while saving your company up to 40%.

OUR PROVEN APPROACH

Let us help your organization improve processes, maximize your existing technology and lower costs. We also provide ongoing support after implementation. You have access to our team of dedicated professionals with over a decade of experience using the following approach:

DISCOVERY—Our experts evaluate current company processes and your print fleet—including e-STUDIO™ and non-Toshiba devices like HP and Lexmark. We document your company's printing devices including make and model, cost, usage and location. Costly and/or inefficient devices, energy consumption and other environmental sustainability concerns are identified, as well as areas of improvement for security and workflow.

DESIGN—Our solution architects develop a fleet design that maximizes productivity and security while reducing cost and eco footprint. After a strategy is developed, a project manager coordinates service teams to maximize fleet configurations and the efficiency of each device. User roles/permissions are established and data and reporting requirements are assessed. In addition, we assist with training and the appropriate materials.

DEPLOYMENT—Strategies are put into action in five stages: executing the plan, meeting commitments, making mid-course corrections, measuring customer satisfaction and reviewing performance against program objectives. Regularly scheduled account reviews ensure cost savings and productivity improvements. Great care is taken during deployment to minimize disruption, get new equipment installed and existing hardware moved or removed as required.
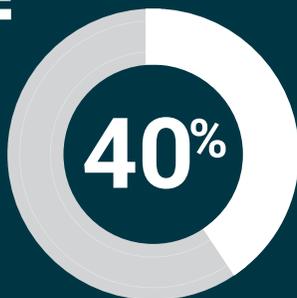
INTEGRATED SOLUTIONS AND ADVANTAGES

Leading-edge multifunction products are only one component of a comprehensive solution. Toshiba also offers over 20 integrated software solutions to help with document workflow and capture solutions, enterprise management, cost accounting and a range of business applications. The overall benefits include:

- Improved workflow
- Increased productivity
- Reduced costs
- Maximized control
- Improved flexibility
- Reduced waste

SPEND LESS, ACHIEVE MORE

Document production, management, workflow and distribution currently represent a significant expense for businesses, with expenditures as high as 15% of total revenues. Our experts identify where you can reduce costs, including soft and hard savings.

REDUCE COSTS UP TO

40%

STREAMLINE OPERATIONS, MAXIMIZE CONTROL.

Encompass enables rules-based network printing so you can predetermine cost-saving printing parameters and redirect jobs to lower-cost devices. Our PageSmart pay-as-you-print solution helps reduce overall printing and service costs. And, because we are your single source for managing your entire printer fleet, your IT team can focus on more critical business matters.

GREEN, SAFE AND SECURE.

ENCOMPASS GREEN REPORT

This custom analysis provides accurate measurements of your office printing environmental footprint. The report includes easy solutions to assist in reducing:

- Electrical consumption
- CO2 emissions
- Waste water
- Paper waste
- Cartridges consumed

Toshiba also offers consumables recycling programs, reforestation - automatically planting trees as you print - and equipment disposal services. Our green initiatives allow you to reduce costs and your environmental impact.

ENCOMPASS SECURITY ASSESSMENT

These days, there's no such thing as being too safe. We'll determine device, fleet and enterprise document security on your Toshiba and non-Toshiba devices. Four key areas are assessed:

- Device security
- Access security
- Document security
- Device end-of-life security

After identifying any security risks, we'll outline a strategy to fortify your information in the most cost-effective way.

YOUR PORTAL TO YOUR ENTIRE FLEET

Easily monitor your Encompass Managed Print Services and control your fleet as needed through a secure portal. This fully protected, user-friendly website simplifies a variety of tasks such as tracking device use, ordering supplies and equipment, and requesting services.

Toshiba's Encompass Managed Print Services provides you with the tools and management expertise to streamline your print environment.

- Reduce costs
- Maximize control
- Streamline operations
- Secure devices
- Conserve resources

Visit **business.toshiba.com** to learn more about Encompass Managed Print Services.

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